



CHAPERONE GUIDE

WELCOME TO THE INDIANA STATE MUSEUM!

Chaperone name: _____ Assigned bus: _____
 Students: _____

Students' teacher: _____ Emergency phone: _____

Chaperone arrival time to school: _____ Where to meet at school: _____
 Arrival time to Indiana State Museum: _____

Must-see galleries: _____

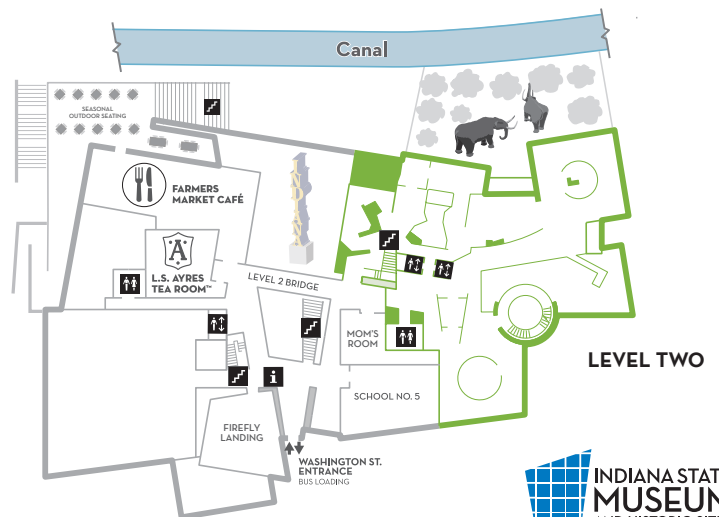
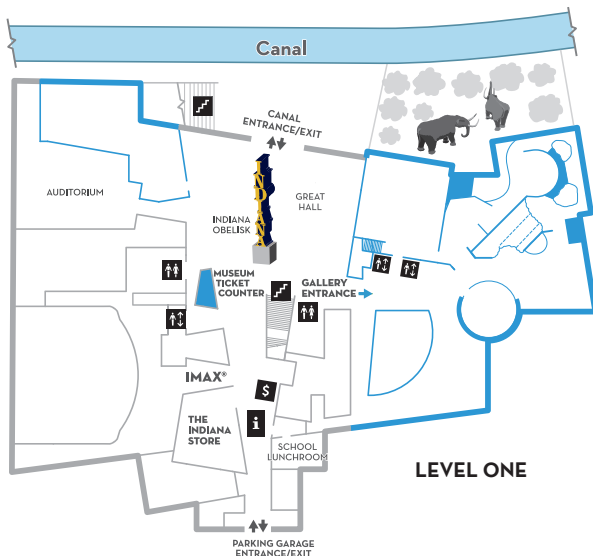
Lunch time: _____ Lunch location: _____
 Program time: _____ Program location: _____ Meet at: _____
 IMAX time: _____ IMAX meet at: _____ *Entrance to IMAX on level one, IMAX exit on level two.*

Departure time: _____ Meet at: _____

Additional information: _____

IMPORTANT AREAS:

- Restrooms and water fountains on every floor.
- Food and drink available for purchase at café on level two and IMAX concessions on level one. Remember no food/drink allowed in museum galleries.
- Gift shop on level one.
- Teacher check-in, lost and found, lost student—visit ticket counter on level one.
- Changing exhibitions on level three.



TIPS AND TRICKS

HERE ARE SOME TIPS AND TRICKS TO HAVING A GREAT VISIT.

- You don't have to be an expert on Indiana! We don't expect you to have all the answers. Let us help you.
- We have informational signs throughout the museum.
 - Museum staff in blue polo shirts are always happy to answer your questions.
 - It's okay to not know the answer. You can always say, "Let's see if we can find the answer," or ask the student, "What do you think?" Often students have an idea but want validation from an adult.
- Take your time walking through the galleries. There is a lot of exhibit signage that you can use as a resource but there are lots of smaller (and cooler!) objects that can be missed if you move too fast.
 - Dress in layers. A light jacket can be helpful as our museum can be chilly in some areas.
 - Limit what you bring in so you have your hands free to help your students explore. Leave your heavy coat on the bus or in the car.

FIVE THINGS EVERYONE NEEDS TO KNOW

1. Students must be accompanied by a chaperone at all times, and everyone is asked to behave in a respectful manner.
2. Groups damaging or destroying museum property, or otherwise not being adequately supervised, will be asked to leave.
3. Some objects in the galleries may be touched, and are indicated as such. Please remind students that objects behind barriers such as ropes, wires, or glass are not meant to be touched. If in doubt, please don't touch, climb on, or move an object on display.
4. Food and drinks are not permitted in the galleries.
5. Please refrain from flash photography in the galleries. The light can damage fragile objects and artifacts.

QUESTIONS TO ASK STUDENTS

- What do you notice about...?
- What do you see?
- Have you seen something like this before? Where? How is it the same or different?
- If you were a kid then, what would you do?
- What is the coolest thing you see?
- If you were an inventor then, what would you create?
- Why do you think they picked that object to share with us?

